

Cub Foods Bagging Reminders

!!! All Students Must Read Prior To Working !!!

Be Professional and Courteous

- **You represent Cub Foods, The Hastings Band, and Yourself**
- Please wear the band shirts supplied – remember to return them after your shift
- Offer to bag any size order, large or small
- Speak up; introduce yourself as an HHS band or marching band member
- Ask the customer if they would like you to bag their groceries; some may prefer to bag their own
- Remember that a tip is optional for the customer – **don't expect a tip from everyone**
- Do not count the tip when you get one
- Do not discuss customers or complain or brag about your tips – customers may hear you
- Tips should be put in your money envelope that the chaperone has when you have the chance. While it is busy, put the tips in your money apron and keep bagging
- Do not eat or drink at the front of the store. There is a drinking fountain in the store if you are thirsty. On longer shifts (5 hours), you may take a short break as directed by the chaperone(s)
- Do not sit on the bags of salt or any other items stocked at the front of the store
- If you see bags (or other garbage) on the floor, pick them up and throw them away
- During slow times when only a few registers are open, take turns bagging if other workers are standing around with nothing to do

Bagging Dos and Don'ts

- **Don't** make bags too heavy! It's better to have two lighter bags than one heavy one
- **Don't** be careless with the groceries
- **Don't** place delicate items at the bottom of the bags (i.e. bread, eggs, etc)
- **Don't** put larger items in bags unless the customer want you too (the rule of thumb is... if it has a handle, it's probably too big to bag)
- **Don't** miss anything; make sure the customer leaves with what they bought

- **Do** ask the customer if they prefer paper or plastic
- **Do** bag meat items in separate plastic bags – but remember also to keep it light
- **Do** bag frozen items in separate plastic bags before putting with other groceries
- **Do** offer to help the elderly or disabled carry their groceries to their car
- **Do** bag as quickly as you can while still following all the dos and don'ts.

Let's make sure we give Cub and the Hastings Community the best service we possibly can!